

PERSONS AT RISK: Employees () Contractors () Public () Visitors () Others ()		Life Festival Event on 18 April 2016 at St Andrew's U. R. Church, Upper Hanover St, S3 7RQ			
RISK (H) High (M) Medium (L) low (O) No Risk		Environment: wooden block paving floor with armchairs and elevated speakers' platform			
TASK or ACTIVITY:		INITIAL RISK LEVEL			FINAL RISK LEVEL
Significant Hazard	Potential Consequences of Hazard		Existing Control Measures	Additional Control Measures (If Required)	
Slips, trips and housekeeping	Cuts, bruises, sprains or broken bones	L	The floor is cleaned weekly, trip hazards are taped down, there are no mats of carpets. The platform is ca 25 cm high and is restricted to speakers	Warnings to speakers to take care. Passageways clear, no trip hazards	L
Lighting levels	Bulb failure	L	Multiple bright lamps	Checked daily	L
Heating	Lack of or excess heating with low ambient temperature	L	Preprogrammed central underfloor and radiator heating	Checked earlier in the day	L
Layout	Chairs unlinked, aisles not clear	L	Audience on a flat floor, aisles between chairs, which are linked together	Layout inspected prior to event, layout checked and any deviations corrected	L
Electrical equipment	Failure of projector	L	All electrical equipment PAT tested annually	Replacement available	L
Fire hazards	First-degree or minor burns and scalds. Entrapment, smoke inhalation, loss or damage to the building	L	Fire risk assessment carried out and alarm system installed. Multiple exits clearly marked and clear and exit strategy announced	No naked lights allowed	L
Condition of building		L	Good, well maintained building subject to Quinquennial Surveyor inspection		L
Food preparation	Scalds from preparation and consumption of hot drinks	L	Food hygiene certificated volunteers, but only hot drinks and biscuits offered at this event		L
Welfare facilities	Fainting from psychological impact of the subject matter. Someone falls ill and requires immediate first aid	L	Safeguarding certification of members involved in working with children and vulnerable adults.	First Aid personnel and kit available.	L
Falling banner	Cuts, bruises	L	Banner securely fastened		L